**Student Organization Resource Fee (SORF) Board**

Thursday, November 7th, 2019

Turner Hall, Room W121

*Pre-Meeting*

Chairman Adam Peterson, Presiding

5:00 PM

RSO Presentations

* Indian Student Association

Introductions & Dinner

Pre-Meeting/Informal Discussion on Items

Fall 4 Allocation Meeting

Agenda

Chairman Adam Peterson, Presiding

6:00 PM

1. Call to Order
   1. 6:00 pm
2. Roll Call
   1. Present
      1. Adam Peterson, Chairperson
      2. Marc Sleiman, Vice Chairperson
      3. Dave Hanley, Graduate Board Member
      4. Kendall Brooks, Board Member
      5. Paige Cawley, Board Member
      6. Ali Mirza, Board Member
      7. Nicolas Perez, Board Member
      8. Lamar West, Board Member
      9. DeBrias Lake, Board Member Candidate
      10. John Brown, Staff Board Member
      11. Nick Fink, Staff Board Member
      12. Terry Free, Staff Board Member
      13. Alex Sune, Interim Program Advisor
   2. Absent
      1. Ananya Tiwari, Graduate Board Member
3. Approval of the Agenda
   1. Approved 10-0-0
4. Approval of the Minutes
   1. Fall 2 Allocation Meeting, Thursday, October 17th, 2019
   2. Approved 10-0-0
5. Announcements
   1. Chairs Remarks
   2. DeBrias Lake Initiated to Board as Board Member Approved 10-0-0
   3. November 14th 7 – 9 pm Adam Peterson will be available to hold meetings to make Board more aware of reimbursement policies and paperwork that
   4. Feedback form from people who have applied for funds
   5. Regarding outreach, devise more cohesive plan for social media strategy
   6. Tabling sign-ups will go out soon for outreach opportunities on the Quad
   7. Photoshoot for Board Members will be done once the budget gets approved
   8. Provide a newsletter blasts and bulletin board fixes, digital ads in the RSO office to be more cohesive with material in and around the Union
6. Consideration of Standard Funding Requests
   1. Motion to approve passes 11-0-0 (See Attached Documentation)
7. Consideration of Appeals
   1. Motion to approve passes 11-0-0 (See Attached Documentation)
8. Consideration of Zero-funded Requests
   1. Motion to approve passes 11-0-0 (See Attached Documentation)
9. Consideration of Remaining Non-Standard Funding Requests
   1. Motion to approve passes 9-0-0 (See Attached Documentation)
10. New Business
    1. Stop accepting write-ins for campus election process
    2. Best way to fill vacancies through an interview process to find candidates that are qualified
    3. Formal vote to amend By-laws to remove language of write-in election
       1. Fink Motion to remove Section 2 subsection C Sub-subpoint 1 Second Sleiman
       2. Approve 8-1-0
          1. A write in vote is not allowed
          2. Brooks New motion to reconsider Sleiman second
             1. Approve 9-0-0
11. Advisor’s Minute
    1. Thank you for following us with changes guided by SORF from financial audits that have occurred
    2. Administrative shifts in who is going to coordinate meals is Marc Sleiman not Adam Peterson
    3. Create standards for appeals
       1. Setting a time limit on presenters
       2. Setting time limit on questions
       3. Shifting time of presentation so they are within the minutes
       4. Possible change dinner to 5-5:30 pm
       5. Close laptops when speakers are present to be fully engaged
    4. Pre-reviews put notes in system regarding reimbursements and allocation percentages
    5. Purchase of apparel or gear and be reasonable about costs
    6. HR changes accounts from last year from employees who cannot be found
    7. Adam will no longer review applications and remove Lamar from review because he deals with financials. Lamar will reconcile account every month
    8. Organizing cube better until further notice of communication with Union
    9. SORF emails are live!
    10. Review and approval of updated standards by December, so Spring applications can be based on new standards and changes that may be coming
    11. Discovery why is there $1.4 million in account?
        1. Encourage students to actually retrieve the money and find the organizations who do not maximize their allocations
        2. Illustrated process that need to be tightened up with of complete, allocation, forfeiture, and actual differences to maximize amounts
        3. Communicate with organizations with how much money they have
    12. Potential topic for next meeting; Conversation that should be had with Gina regarding funding the program versus funding the item
        1. Organizations might purchase the same things
        2. A lot of this equipment is already available and SORF is funding for these things (again)
        3. Setting cutting standards for SORF
        4. SVAC will cut the fee unless the board can show the plan
12. For the good of the order
13. Adjournment
    1. 8:16 pm